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*Adm -13.9*

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DD/S&T-2359-71  
30 July 1971

MEMORANDUM FOR: Chief, Domestic Field Staff

SUBJECT: Budgetary Constraints and Personnel Ceiling

1. Further to our conversation last evening in [ ] office, I believe the following information may be helpful.

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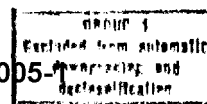
"On 23 July 1971 the Director has advised each Deputy Director and the Heads of Independent Offices it is his belief that the President has no alternative but to look for a reduction in resource allocations to Defense and other National Security agencies in order to provide additional resources to domestic programs. In addition, the President and the Congress are concerned about the total cost of intelligence. It is quite likely that the intelligence community will have to find some way to conduct its business with fewer resources and this may well impact on the Central Intelligence Agency.

The Director believes the Administration and the Congress have been favorably impressed with our efforts to hold our costs down, not to ask for unwarranted increases, and to reduce the personnel strength of the Agency. It is primarily for this reason that he is cautiously optimistic that the Congress will appropriate something close to what we requested in FY '72. He has no intention of advocating a change in our level of requests nor to imply that our program should be static. It simply challenges our imagination and our ingenuity to carry out an efficient and effective program with something approximating our current level of resources.

With regard to personnel ceilings, he has stated emphatically that in the absence of an expansion of our responsibilities he has no intention of requesting of the President or the Congress that the size of this Agency be increased either in personnel or space to accommodate our personnel and supporting facilities and would like this policy to be clearly understood at all levels of this Agency.

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The Director did not rule out changes in personnel strength allocations among the several Directorates and Independent Offices. The first place, however, to look for changes in personnel authorizations to accommodate a new or expanding program is within one's own component. Accordingly, in the future any request for increases in personnel will be accompanied by a statement as to what reductions within the requesting component you are prepared to make in order to accommodate the new or expanding program."

2. I have noted your anticipated FY 1972 shortfall of approximately \$81,000 and we will be alert to this requirement. I feel confident that as the Fiscal Year progresses, some relief will be possible.



Comptroller  
Directorate of  
Science and Technology

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